

Sri Rama Seva Ursu Mandali

#1500/62, 3rd Cross, K R Vanam , Mysore-570008

Reg No: 39/87-88 Date: 28-04-1987

Board Regulation and Bye-laws

Board Memorandum

Name of Board: Sri Rama Seva Ursu Mandali

Head Office and Jurisdiction: The registered office is at 1500/62, 3rd Cross, K.R.Vanam, Mysore-570008, whose jurisdiction is applicable to our communities wherever they may be.

Aim and Objective:

- a) To collect the interest on endowments made the students of our community towards persons from Government and distribute among the students of our community towards fees, Scholarship salary etc.
- b) To collect donation from our community people and general public and to provide boarding and lodging to students.
- c) To collect donations from our community people and public and to collect funds by arranging film and other benefit shows and to utilize this amount for construction of Community Hall for the benefit of the community.
- d) To encourage Education, Sports, Art, and Culture, Social Work Unity and Developmental activity.
- e) To celebrate National State Festivals and Hindu Cultural Festivals untidily every year.
- f) To collect statistics about the members of our community, the occupation followed, the number of educated and what different levels of educated etc.,
- g) To start Consumers Co-operative Society for the benefit of the community.
- h) To start Credit Co-operative Society for the benefit of the Community.
- I) If any community person gives donation or entrusts any Wills (executed) to the managing committee, to accept only for fulfill the wishes of the donor.

- j) To start free Reading Room and Library for the benefit of the community.
- k) Any profit or income to the Association should be utilized for the objectives of the Association only. Distribution of Dividends to the members is prohibited.
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Rules and Bye-laws

The Rules and Bye-laws as decided by the Board are as follows:

1. Membership
2. Committee of Management
3. President
4. Vice President
5. Honorary Secretary
6. Joint Secretary
7. Treasurer
8. Internal auditors
- 8(a) Legal Advisers
9. Special Powers
10. Proceedings of the Committee of Meeting
11. Notice of Meetings
12. Proceedings of Meetings

13. Special Powers of the Committee of Management
14. Appointment of staff and Maintenance of discipline among the staff and students.
15. Sub Committee and Bye-laws
16. Alteration of Rules
17. Annual General Body Meeting
18. Programmed of Annual General Meeting
19. Special General Body Meeting
20. Quorum
21. Accounting Year
22. Accounts
23. Working Hours
24. Address
25. Dissolution

Below are the explanations for the above mentioned order numbers' Rules and Bye-laws.

1. Membership:

- (a) The Ursu Community people who desire to become members of the above Mandali should apply to Managing Committee in the prescribed Form and the managing committee will admit them as Members.
- (b) The annual membership fee for ordinary member is Rs.1/-per year and not less than Rs.2/- should be paid every month. Those who want to become a life member can become a life member by paying not less than Rs.100 in one installment. General Membership shall be renewed by the end of December every year by paying the prescribed fee. A person who desires to become a new member should apply before three months from the date of conducting Annual General Body Meeting. Otherwise such a member will lose the chance of voting in the General Body. The person who gives Rs.1,000/- either in installments or in one lump sum can a patron.
- (c) A member of the Mandali appointed as a staff member cannot become a member of the managing committee.
- (d) If a Member works against Rules or Bye laws of the aims and objects of the Mandali, brings a bad name to the name of the Mandali involves many which involves disregard activities of the Mandali, the Committee after giving due notice of 10 days and examining his reply can remove them from the membership. For such removal, there should be a majority of 2/3rd members.

(e) The members so removed from the Mandali may appeal to the next General Body whose decision shall be final.

(f) The application for membership should be proposed by one member and seconded by one Executive Committee member. Application received will be examined by the Managing Committee and the decision will be taken by the committee.

2. Committee of Management:

The day to-day affairs of the Mandali shall be looked after by the Managing Committee shall consists of not more than 15 members and these 15 members will be elected at the (AGM) Annual General Body Meeting.

These elected members retire at each Annual General Meeting. And they are eligible to stand for re-election.

The Committee of Management shall have the following powers:

(a) To purchase all necessary articles to day-to-day programme of the Mandali.

(b) Power to appoint and also to remove the staff.

c) Opening an account in Scheduled or Nationalized Bank, as well as availing loans from banks if necessary. Ensuring loan repayment without fail regardless of the management.

(Applicability Date of Bye-law Amendment: 27-12-2022)

d) To fix quorum for sub-committee.

e) Co-opted members shall have the same responsibilities and privileges as elected members in all board activities. However, they shall not participate in the executive elections of the administrative board and shall not have voting rights.

(Applicability Date of Bye-law Amendment: 27-12-2022)

f) To appoint the members of the Committee of Management.

g) To scrutinize application forms for membership of the Board and enroll as members. While enrolling as members of the Mandali, the committee may reject the applications without assigning any reason.

- h) To undertake functions and ‘activities’ necessary for the furtherance of the objectives of the Mandali.
- (i) The receipts received by the Mandali should be utilized for the furtherance of the object.
- (j) to elect President, Vice-President, Treasurer, Honorary Secretary and Joint Secretary, Internal Auditor etc., among the Managing Committee Members.
- (k) The vacancy arose in the managing committee shall be filled by any one of the ordinary member.
- (l) **Property:** All movable and immovable property of the Mandali shall best with Mandali.
- (m) Transfer of movable and property, sale, purchase should be decided by the committed wherein all the managing committee members present with the approval of 2/3rd majority.
- (n) President, Secretary, Treasurer shall have the power to sign the documents.
- (o) the Income to the Mandali should be utilized for its aims and objectives only.
- (p) Shall have the power to invest the funds in Fixed Deposits.
- (q) The Treasurer and Secretary or President shall have the power to sign the account of the Mandali and also for cheques.

3. President: The President shall preside over all the meetings of the Committee of Management and the Annual General Meeting of the Association and shall supervise the work of the Association.

4. Vice-President: In the absence of the President the Vice-President shall discharge the duties of the President.

5. Honorary Secretary: The Secretary shall work according to the instructions of the Committee of Management. He shall look after the property of the Mandali and correspond on behalf of Mandali’s all letters correspondents. It is the responsibility of the Secretary to prepare Annual Report every year for the Annual General Body Meeting. It is his responsibility to take action to implement the decision taken in the meetings of the Managing Committee and to convene the meeting of the Managing Committee and General Body Meetings on due dates.

6. Joint Secretary: The Joint Secretary shall co-operate with the Secretary the smooth working of the Mandali and shall assist him. The Joint Secretary shall carry out whatever work entrusted him by the Secretary.

7. Treasurer: The Treasurer shall be responsible for the due account of the interest received from the Will, endowments for the subscriptions received from the members, community people and others, and for proper maintenance of accounts and he will furnish the account of receipts and payments to the Managing Committee. He will furnish details of the accounts of the Mandali in the Annual General Body Meeting. He will furnish accounts every year to the Registrar of Societies.

8. Internal Auditor: He will scrutinize the Accounts maintained by the Treasurer and furnish to the managing committee lapses, if any.

8(a) Legal Advisers: Providing legal advice and support for all Committee of management issues.

(Applicability Date of Bye-laws Amendment: 27-12-2022)

9. Special Powers:

The President is competent to take action in the interest of the Mandali within the scope of its aims and objectives.

10. Proceedings of Meeting of Committee of Management:

The Committee of Management generally shall meet at once in a month. The quorum for the meeting of the Committee of Management shall be 50% of the members or not less than 7. This condition will not apply for adjourned meeting. The proceedings of the meeting shall be decided by a majority of votes. When there is equality of votes, the decision will be taken by casting vote by the President. If a committee member is absent for three consecutive meetings without notifying the committee in writing, he/she shall lose membership.

11) Notice to call the meeting of the Management Committee: The notice to call the meeting of the Committee of Management should be given to the members one week in advance. But this rule does not apply in urgent cases.

12) Proceedings of the meeting shall be written by the Secretary. It should be signed by the Secretary and the President.

13) SPECIAL POWERS OF THE COMMITTEE OF MANAGEMENT:

Whenever the rules and Bye-laws of the Mandali cannot be applied for the programmes of the Mandali the Committee of Management shall have power to frame new Rules and to assure the existing Rules. While doing so the aims and objectives of the Association should not be affected.

14. APPOINTMENT OF STAFF AND MAINTENANCE OF DISCIPLINE AMONG STAFF:

The Committee of Management shall have powers of appointment. The disciplinary action can be taken against the staff for their indiscipline and disobedience. To regulate appointments. Before disciplinary action is taken opportunity shall be given to the staff to offer explanation. In emergent cases the President shall have similar powers that of committee of management for removal of the staff. In such circumstances the President should get such action ratified at the next meeting of the committee of Management.

The students joining the board for studies should conduct themselves as per the rules prescribed by the board and should maintain the discipline.

(Applicability Date of Bye-laws Amendment: 27-12-2022)

15. Sub-committee and Bye-laws

(a) The Committee of Management shall have power to form sub-committees and to frame Bye-Laws. But such bye-laws should be in consonance with the aims and Objectives of the Mandali.

16. Alteration of Rules: While altering and amending the model bye-laws, it should be seen whether the Karnataka Societies Registration Act, 1960, which is amended from time to time, is permitted.

17. Annual General Meeting: The Annual General Body Meeting of the Mandali shall be held once a year and the notice of the meeting shall be sent to the members so as to reach those 21 days in advance along with audited balance sheet, annual report and annual statement of accounts.

18. Programs of the Annual General Meeting:-

The Annual General Body shall have the following powers:

1. To scrutinize the annual report and approve the audited statement of accounts.
2. **Appointing a Chartered Accountant (CA).**
3. To elect members to the Committee of Management.

4. Member desire to be become a member of the Managing Committee should send his nomination proposed by a member of the Mandali and seconded by two other members of the Mandali to reach the Honorary Secretary at least one week before the date of the Annual General Meeting.

19. Special General Body Meeting:

A written request to convene this meeting must come from the Chairman or one-half of the members of the Committee of Management or one-tenth of the members of the Board.

20. Quorum: One-fifth of the total number of members or 50% members whichever is less should be present. This Rule shall not apply to adjourned meetings of the General Body Meetings.

21. Accounting Year:

The official year of the Mandali shall be from 1st April to the end of 31st March, to which date the accounts of the Mandati should be completed.

22. Accounts:

- a) A certified copy of the audited statement of accounts and Balance Sheet together with a list of Committee of Management should be filed with the Registrar of Societies as per sections 12 and 13, of the Karnataka Registration Act 1960.
- b) **The Board shall maintain accurate and correct accounting records. Accounts should be prepared containing all the details of income coming to the organization, expenses incurred, etc.**
- c) **The Association should prepare an annual report every year containing details of deposit expenditure and previous annual report should also be incorporated.**
- d) **Investment Clause :**
The funds of the association shall be invested in the manner specified under the provisions of section 11(5) read with section 13(1)(d) of the Income-tax Act, 1961 as from time to time.

e) Appendix Clause:

Section 2(15) of the IT Act, 1961 to provisions 11, 12, 13 and 80G, as amended from time to time, shall not make any amendment to the Bye-laws/Rules and provisions of the Association which prove inconsistent. No amendment shall be effected without the prior approval of the Commissioner of Income Tax.

(Applicability Date of Bye-laws Amendment: 27-12-2022)

23. Working Hours:

The Administrative Committee regarding change of working hours of the Board to be judged and includes general holidays on Sundays and festivals. Tentative working hours are fixed from 9 AM to 1 PM and 4 PM to 8 PM. If there are any programs in the premises of the Institution, the manager of the Institution and concerned persons should attend the programs and the said change should be informed to the registrar within 8 days. If the members need any information, they can get it by writing to the Honorary Secretary.

24. Address:

Sri Rama Seva Ursu Mandali,
#. 1500/62, 3rd Cross, K.R. Vanam,
Mysore -570008.

25. PROVISION FOR DISSOLUTION

At any time, if it is found that the affairs of the Mandali cannot be carried on, for reasons valid, the Committee of Management by a 1/5th majority may recommend the winding up of the Mandali at its Special General Meeting. The Mandali cannot be wound up by a clear majority of 2/3 of the members voting at the Special General Meeting. Should it be decided to wind up as aforesaid, if there shall remain any property what so ever the same shall be given to some other Association organization having similar objectives.

Elected members of the board for the year 2025-26

Sl.No.	Name	Designation
1	Sri Sundara Raje Urs	Honorary President
2	Sri Ganesh Raje Urs D	Honorary Vice President
3	Sri Nataraje Urs B.G	Honorary Secretary
4	Sri Veera Raje Urs	Honorary Joint Secretary
5	Sri Venkata Subbaraje Urs K.V	Honorary Treasurer
6	Sri Vinay M.C	Internal Auditor
7	Smt Vijaya Urs B	Member
8	Sri Krishne Urs P	Member
9	Sri Mahesh Urs K.S	Member
10	Sri Raghu Raje Urs	Member
11	Sri Prakash Raje Urs	Member
12	Smt. Ashwini C	Member
13	Sri Abhinandan Urs	Member
14	Smt. Sulekha Urs	Member
15	Sri. Mahesh Urs K.	Member

Special Notice:

- 1) Registration No. 39/87-88 2 28-04-1987 registered under the Karnataka Societies Registration Act, 1960.
- 2) Government of Karnataka, (Department of Cooperatives) Registrar of Societies and Deputy Registrar of Cooperative Societies, Mysore No. DRM/C-11/BY.T./C.R.16/2022-23 dated 27-12-2022 amended the provisions and approved and registered with effect from 27-12-2022.